



## Region IV Public Health Training Center

### **Region IV Public Health Training Center Pathways to Practice Scholar Field Placement Program Tennessee – Spring Scholar Position**

**AGENCY:** Tennessee Department of Health

**POSITION TITLE:** Tennessee Department of Health Intern

**LOCATION:** Andrew Johnson Tower, 710 James Robertson Parkway, Nashville, TN 37243

**AGENCY WEBSITES:** [Traumatic Brain Injury \(TBI\) \(tn.gov\)](https://www.tn.gov/traumatic-brain-injury)

**NUMBER OF POSITIONS AVAILABLE:** 1 (Spring 2024)

**DESIRED START DATES:** January 2024

\* Interested students should apply as soon as possible. Applications are reviewed and considered in the order they are received. Submit to Elizabeth Kidwell at [elkidwell@emory.edu](mailto:elkidwell@emory.edu)

Note: To apply to more than one posting, submit separate applications specifying the position title in the subject line. Please be specific in your email *and* cover letter.

#### **DESCRIPTION:**

The following position is offered as a field placement through the Region IV Public Health Training Center (<http://www.sph.emory.edu/r4phtc>).

*NOTE: This position has the option to be 100% remote or in person/hybrid, depending on the student's location.*

The mission of the Tennessee Department of Health is to Protect, promote, and improve the health and prosperity of people in Tennessee. The vision: Healthy People, Healthy Communities, Healthy Tennessee. The values: Collaboration; Excellence; Integrity; Equity; Compassion; Respect.

#### **POSITION DESCRIPTION:**

The purpose of the project is to research and develop a program evaluation plan for the Traumatic Brain Injury (TBI) Program. The TBI program is legislatively mandated and funded via state and federal funding. The program oversees the central registry of persons who sustain a TBI which is reported by non-federal hospital to the Department of Health. The TBI Program also oversees ten (10) contracts with organizations and hospitals to provide service coordination (case management), respite care, and personal care services.

#### **REQUIRED QUALIFICATIONS:**

- Time-management skills
- Critical thinking skills
- Excellent research writing, and communication skills
- Knowledge of planning and evaluation of community health programs

**THE STUDENT WILL HAVE THE OPPORTUNITY TO ASSIST WITH THE FOLLOWING ACTIVITIES:**

1. Research other states methodology for program evaluation
2. Develop Logic Model and Evaluation Plan/Design
3. Develop and present findings and program plan/design to TBI Program.

**PUBLIC HEALTH COMPETENCIES/SKILLS STUDENT MAY STRENGTHEN DURING PLACEMENT:**

1. Program Planning
2. Budgeting and Financial Management
3. Community Partnership/Engagement
4. Leadership and Systems Thinking/Strategic
5. Problem Solving
6. Data Analytics/Assessment/Data-based Decision Making
7. Effective Communication

**TRAVEL:** No

**POSITION TYPE:** Region IV Public Health Training Center Field Placements (for MPH/MSPH students)

**QUALIFICATIONS AND REQUIREMENTS TO APPLY:**

Preference will be given to masters or doctoral level public health graduate students. Students must complete the program prior to graduation. [Past recipients of the Pathways to Practice Award are not eligible to apply again.](#)

- Please include a cover letter with the following:
  - The semesters you are applying for (Spring 2024)
  - The title of the position you are applying to
  - Citizenship or permanent resident visa status
- Please include a resume with the following:
  - The name and department of your degree program
  - Year of study
  - Expected graduation date
- Please also include the following with your application:
  - A writing sample

**WORK AUTHORIZATION:** U.S. Citizen, Permanent U.S. Resident

Citizenship statement: The Region IV Public Health Training Center is a federally-funded program which has a citizenship requirement. To be eligible to apply for this position, you must be either a U.S. citizen, a non-citizen U.S. national, or a foreign national having in your possession a visa permitting permanent residence in the U.S.

**AWARD LEVEL:** \$3,500 award

\* Note: Travel costs will not be covered by the program beyond the total \$3,500 award.

**APPROXIMATE HOURS PER WEEK & DURATION:** Approximately 15-20 hours a week for 10-20 weeks.

*\*Students may be limited in the minimum or maximum number of hours they can work per semester based on their university, school or degree's policies. If this work will be also be used as a graduation requirement, the student should verify those requirements and abide by their university policies.*

**IMPORTANT INFORMATION:** Please read the “*Student Scholar Field Placement Guidebook*” for more details about the Pathways to Practice Scholars Program and requirements. It is located on the Field Placements page of the Region IV PHTC website: <https://r4phtc.org/field-placements/>

**TO APPLY:** Please submit the required documents following specifications above (**unofficial transcript, writing sample, resume, and cover letter** indicating the agency name and citizenship/visa status) to Elizabeth Kidwell, [elkidwell@emory.edu](mailto:elkidwell@emory.edu) with the subject line “**Spring 2024 Applicant: Tennessee Department of Health**”

\*PLEASE DO NOT CONTACT THE AGENCY DIRECTLY