



Region IV Public Health Training Center

Region IV Public Health Training Center Pathways to Practice Scholar Field Placement Program Florida – Fall Scholar Position

AGENCY: Florida Department of Health Monroe County

POSITION TITLE: Florida Department of Health Monroe County Intern

LOCATION: 1100 Simonton St, Key West, FL

AGENCY WEBSITES: www.Monroe.floridahealth.gov

NUMBER OF POSITIONS AVAILABLE: 1 (Fall 2023)

DESIRED START DATES: September 2023

* Interested students should apply as soon as possible. Applications are reviewed and considered in the order they are received. Submit to Elizabeth Kidwell at elkidwell@emory.edu

Note: To apply to more than one posting, submit separate applications specifying the position title in the subject line. Please be specific in your email *and* cover letter.

DESCRIPTION:

The following position is offered as a field placement through the Region IV Public Health Training Center (<https://r4phtc.org/>).

NOTE: Though 100% in person is ideal, remote work may be considered.

The Florida Department of Health in Monroe County serves the residents of and visitors to the Florida Keys. DOH-Monroe maintains three sites from Key West to Tavernier, including three clinics, three community health services offices and an administrative center. Our Mission– To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.

POSITION DESCRIPTION:

The student will coordinate alongside the Public Health Planning Manager for the Community Health Improvement Plan in developing a survey, collecting data, and analyzing results of the survey as part of the MAPP Process' [Community Health Status Assessment](#). Surveys will be collected from various populations in Monroe County, including by socio-economic status, geography, gender, LGBTQ+, age, disability status, risk status related to sex and gender. The assessment is one of four needed to develop the renewed Community Health Improvement Plan for Monroe County. The department aims to collect between 5,000-10,000 surveys from residents by December 2023 representing a wide range of populations within the county.

PREFERRED QUALIFICATIONS:

- Skills in Microsoft applications especially Excel, and Outlook
- Skills in communication and public speaking
- Comfortable with cold calling and contacting community partners and residents
- Ability to take initiative and work independently

THE STUDENT WILL HAVE THE OPPORTUNITY TO ASSIST WITH THE FOLLOWING ACTIVITIES:

1. Assist the team with data collection
2. Active communication with community partners, businesses, and residents to partake in the survey
3. Assist the team with data analysis
4. Present data and information and participate in active discussions during the Access to Care Meeting, Substance Abuse Mental Health Planning Meeting, and Monroe County Coalition Meeting, and Health Equity Task Force Meetings.
5. Participate in the October Health to You Event in Big Pine Key, FL.

PUBLIC HEALTH COMPETENCIES/SKILLS STUDENT MAY STRENGTHEN DURING PLACEMENT:

1. Program Planning
2. Community Partnership/Engagement
3. Cross-sector Partnerships
4. Leadership and Systems Thinking/Strategic Thinking
5. Problem Solving
6. Data Analytics/Assessment/Data-based Decision Making
7. Public Health Science
8. Effective Communication
9. Justice, Equity, Diversity, and Inclusion

TRAVEL: No

POSITION TYPE: Region IV Public Health Training Center Field Placements (for MPH/MSPH students)

QUALIFICATIONS AND REQUIREMENTS TO APPLY:

Preference will be given to masters or doctoral level public health graduate students. Will also consider graduate social work students and part-time students (graduate). Students must complete the program prior to graduation. [Past recipients of the Pathways to Practice Award are not eligible to apply again.](#)

- Please include a cover letter with the following:
 - The semesters you are applying for (Fall 2023)
 - The title of the position you are applying to
 - Citizenship or permanent resident visa status
- Please include a resume with the following:
 - The name and department of your degree program
 - Year of study
 - Expected graduation date
- Please also include the following with your application:
 - A copy of your unofficial transcript
 - A writing sample

WORK AUTHORIZATION: U.S. Citizen, Permanent U.S. Resident

Citizenship statement: The Region IV Public Health Training Center is a federally-funded program which has a citizenship requirement. To be eligible to apply for this position, you must be either a U.S. citizen, a non-citizen U.S. national, or a foreign national having in your possession a visa permitting permanent residence in the U.S.

AWARD LEVEL: \$3,500 award

* Note: Travel costs will not be covered by the program beyond the total \$3,500 award.

APPROXIMATE HOURS PER WEEK & DURATION: Approximately 10-20 hours a week for 10-20 weeks.

**Students may be limited in the minimum or maximum number of hours they can work per semester based on their university, school or degree's policies. If this work will be also be used as a graduation requirement, the student should verify those requirements and abide by their university policies.*

IMPORTANT INFORMATION: Please read the "Student Scholar Field Placement Guidebook" for more details about the Pathways to Practice Scholars Program and requirements. It is located on the Field Placements page of the Region IV PHTC website: <https://r4phtc.org/field-placements/>

TO APPLY: Please submit the required documents following specifications above (**unofficial transcript, writing sample, resume, and cover letter indicating the agency name and citizenship/visa status**) to Elizabeth Kidwell, elkidwell@emory.edu with the subject line "**Fall 2023 Applicant: FL-DOH Monroe County**"

*PLEASE DO NOT CONTACT THE AGENCY DIRECTLY