



Region IV Public Health Training Center
A MEMBER OF THE PUBLIC HEALTH LEARNING NETWORK
Funded by the Health Resources & Services Administration

Region IV Public Health Training Center
Pathways to Practice Scholar Field Placement Program
Georgia – Summer Scholar Position

AGENCY: Georgia Department of Public Health (GDPH)

POSITION TITLE: GDPH Intern – Opioid Project Intern

LOCATION: 2 Peachtree ST NW #5, Atlanta, GA 30303

AGENCY WEBSITE: www.dph.georgia.gov

NUMBER OF POSITIONS AVAILABLE: 1

DESIRED START DATES: Summer - May 2019

* Interested students should apply as soon as possible. Applications are reviewed and considered in the order they are received. Submit to Michelle Carvalho at MLCARVA@emory.edu.

Note: To apply to more than one posting, submit separate applications specifying the position title in the subject line.

DESCRIPTION: The following position is offered as a field placement through the Region IV Public Health Training Center (<http://www.sph.emory.edu/r4phtc>).

In July of 2017, the GDPH acquired the Prescription Drug Monitoring Program (PDMP) from the Georgia Drug and Narcotics Agency. In September of 2017, the Prescription Drug Management Program Department was established within GDPH's Division of Health Protection. Under a three-year data driven cooperative agreement, awarded by the Centers for Disease Control and Prevention (CDC), the department's objectives are to:

- 1) Establish a strong multi-sector Steering Committee committed to providing project oversight and input;
- 2) Gather data to identify Opioid hotspots throughout Georgia;
- 3) Enhance the PDMP; and
- 4) Develop a statewide strategic plan for responding to the Opioid and Prescription Drug Overdose epidemic.

POSITION DESCRIPTION: The student will support the third objective of enhancing the PDMP.

THE STUDENT WILL HAVE THE OPPORTUNITY TO:

- 1) Review of several databases to identify missing information
- 2) Update databases or entries with additional information.
- 3) Verify data and correct data where necessary
- 4) Sort PDMP-related documents
- 5) Update data and identify duplicate files to be deleted.
- 6) Enter data from source documents into prescribed computer database files and forms
- 7) Combine and rearrange data from source documents where required.
- 8) Check completed work for accuracy
- 9) Correct and modify inaccurate or incomplete files.
- 10) Enter data into appropriate fields.
- 11) Must have ability to sort data fields, compare files from different sources, provide data analysis and/or trends based on data**
- 12) Create and organizing PDMP-related spreadsheets.
- 13) Protect the information and identities of prescribers and dispensers in the database
- 14) Contact prescribers or dispensers to obtain and/or verify PDMP information.

The student will be given a workspace (i.e. desk, computer) and building access (i.e. badge) for the duration of the internship.

PUBLIC HEALTH COMPETENCIES/SKILLS STUDENT MAY STRENGTHEN DURING PLACEMENT:

- 1) Analytic/Assessment
- 2) Communication
- 3) Cultural Competency
- 4) Public Health Science

TRAVEL: Student may attend in-county or neighboring county coalition and committee meetings.

POSITION TYPE: Region IV Public Health Training Center Field Placements (for MPH/MSPH students)

QUALIFICATIONS AND REQUIREMENTS TO APPLY:

Candidates must be masters or doctoral level public health students from accredited schools and programs of public health located in Region IV PHTC states: Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, Tennessee, and South Carolina. Students graduating in August 2019 can still apply, but must complete the program prior to graduation. [Past recipients of the Pathways to Practice Award are not eligible to apply again.](#)

Your cover letter should include the title of the position you are applying to and citizenship or permanent resident visa status. In your resume, include the name of your degree program, department, year of study (e.g. 1st year MPH student), and expected graduation date. Please send an unofficial transcript.

WORK AUTHORIZATION: U.S. Citizen, Permanent U.S. Resident

Citizenship statement: The Region IV Public Health Training Center is a federally funded program that has a citizenship requirement. To be eligible to apply for this position, you must be either a U.S. citizen, a non-citizen U.S. national, or a foreign national having in your possession a visa permitting permanent residence in the U.S.

AWARD LEVEL: \$3500 award

* Note: Travel costs will not be covered by the program beyond the total \$3500 award.

DURATION: Approximately 10-12 weeks; May-August 2019

APPROXIMATE HOURS PER WEEK: Approximately 20 hours (200-400 total hours)

**Students may be limited in the minimum or maximum number of hours they can work per semester based on their university, school or degree's policies. If this work will be also be used as a graduation requirement, the student should verify those requirements and abide by their university policies.*

IMPORTANT INFORMATION: Please read the "*Student Scholar Field Placement Guidebook*" for more details about the Pathways to Practice Scholars Program and requirements. It is located on the Field Placements page of the Region IV PHTC website: <http://www.sph.emory.edu/r4phtc>.

TO APPLY: Please submit the required documents following specifications above (unofficial transcript, resume, and cover letter indicating the agency name and citizenship/visa status) to:

Michelle Carvalho, MPH, MCHES® - Program Manager

Region IV Public Health Training Center - Rollins School of Public Health | Emory University

Email: MLCARVA@emory.edu | Phone: (404) 712-2606

* PLEASE DO NOT CONTACT THE AGENCY DIRECTLY