



Region IV Public Health Training Center
***Pathways to Practice Scholar* Field Placement Program**
Summer Scholar Position

AGENCY: Mississippi State Department of Health

POSITION TITLE: MS - Environmental Health Intern

LOCATION: 570 EAST WOODROW WILSON DRIVE, JACKSON, MS 39216

AGENCY WEBSITE: [HTTP://WWW.HEALTHYMS.COM](http://www.healthymississippi.com)

DESIRED START DATE: Summer start date depends on student availability.

DESCRIPTION:

The following position is offered as a field placement through the Region IV Public Health Training Center (<http://www.sph.emory.edu/r4phtc>).

The mission of Mississippi State Department of Health (MSDH) is to promote and protect the health of the citizens of the state of Mississippi.

POSITION DESCRIPTION:

The student will be tasked with compiling all policies and procedures for the Office of Environmental Health, identifying gaps in them, and proposing language to close the gaps. It may also involve assisting with necessary revisions to the regulations of the department to ensure consistency with neighboring states.

THE STUDENT WILL HAVE THE OPPORTUNITY TO:

- 1) Gather policies and procedures from each program in EH and spend time with program staff to understand their responsibilities
- 2) Review, modify where needed, and compile the procedures into a "Manual of Operations", or "Standard Operating Procedures" for the Environmental Health Office.
- 3) If time allows, review and draft revisions to MSDH regulations governing the production of milk
- 4) If time allows, review and draft revisions to regulations governing food protection

PUBLIC HEALTH COMPETENCIES/SKILLS STUDENT MAY STRENGTHEN DURING PLACEMENT:

- 1) Analytic/Assessment
- 2) Policy Development/Program Planning Skills
- 3) Communication

HOUSING INFORMATION: If the candidate is selected, the student is responsible to search for summer rental housing.

TRAVEL: Travel may be required to meet with district and county staff and to experience the type of field work that the agency does in order to better understand implementation of program regulations.

POSITION TYPE: Region IV Public Health Training Center Field Placements (for MPH/MSPH students)

QUALIFICATIONS AND REQUIREMENTS:

Strong Microsoft Word skills are required.

Good communication (verbal and written) skills are required.

Ability to read and understand regulations is required.

REQUIREMENTS TO APPLY:

Candidates must be masters-level graduate public health students from accredited schools and programs of public health located in Region IV PHTC states: Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, Tennessee, and South Carolina.

Students graduating before August 2016 are not eligible for this position.

Your cover letter should include the agency name and citizenship or visa status.

Interested students should include an unofficial transcript and writing sample.

WORK AUTHORIZATION: U.S. Citizen, Permanent U.S. Resident

Citizenship statement: The Region IV Public Health Training Center is a federally-funded program which has a citizenship requirement. To be eligible to apply for this position, you must be either a U.S. citizen, a non-citizen U.S. national, or a foreign national having in your possession a visa permitting permanent residence in the U.S.

AWARD LEVEL: \$1500 AWARD

* NOTE: STUDENT HOUSING AND TRAVEL COSTS WILL NOT BE COVERED BY THE PROGRAM BEYOND THE TOTAL \$1500 AWARD.

DURATION: May- August 2016**APPROXIMATE HOURS PER WEEK:** 40 hours per week during 12 weeks (depends on student availability)

**Students may be limited in the minimum or maximum number of hours they can work per semester based on their university, school or degree's policies. If this work will be also be used as a practicum experience, the student should verify those requirements. Students should abide by their university policies.*

IMPORTANT INFORMATION: Please read the "Student Scholar Field Placement Guidebook" for more details about the Pathways to Practice Scholars Program and requirements. It is located on the Field Placements page of the Region IV PHTC website: <http://www.sph.emory.edu/r4phtc>.

CONTACT INFORMATION: Please submit the required documents including a resume and cover letter indicating the agency name and citizenship/visa status to:

Michelle Carvalho, MPH, CHES
Program Manager/Coordinator
Region IV Public Health Training Center
Rollins School of Public Health | Emory University
m.carvalho@emory.edu

* PLEASE DO NOT CONTACT THE AGENCY DIRECTLY