



Region IV Public Health Training Center

A MEMBER OF THE PUBLIC HEALTH LEARNING NETWORK

Region IV Public Health Training Center *Pathways to Practice Scholar* Field Placement Program Tennessee – Summer or Fall Scholar Position

AGENCY: Tennessee Department of Health – West Region

POSITION TITLE: Regional Assessment & Planning Coordinator or Health Educator Intern

LOCATIONS: Placement could take place at either office pending student availability -

- Jackson Regional Office: 295 Summar Drive, Jackson, TN 38083
- Union City Regional Office: 1010 Mount Zion Road, Union City, TN 38261

AGENCY WEBSITE: www.tn.gov/health

NUMBER OF POSITIONS AVAILABLE: 2 (1 for Summer 2020 and 1 for Fall 2020)

DESIRED START DATES: SUMMER 2020 – Flexible

* Interested students should apply as soon as possible. Applications are reviewed and considered in the order they are received. Submit to Michelle Carvalho at MLCARVA@emory.edu.

Note: To apply to more than one posting, submit separate applications specifying the position title in the subject line. Please be specific in your email *and* cover letter if you are interested in applying for “**Summer 2020, Fall 2020, or Either Semester.**”

DESCRIPTION: The following position is offered as a field placement through the Region IV Public Health Training Center (<http://www.sph.emory.edu/r4phtc>).

TDH’s mission is to protect, promote and improve the health and prosperity of people in Tennessee. Our vision is “Healthy people, healthy communities, healthy Tennessee.”

POSITION DESCRIPTION: If placed with the Regional Assessment & Planning Coordinator, students would work on strategic planning, program monitoring, assessment, and improvement projects (i.e. time studies, provider productivity, patient access, patient satisfaction).

If placed with a Health Educator the student will work on federal and state health promotion plans including tobacco, teen pregnancy prevention, rape prevention, substance misuse, and obesity.

THE STUDENT WILL HAVE THE OPPORTUNITY TO:

- 1) Analyze data
- 2) Conduct community needs assessments
- 3) Plan strategically
- 4) Plan health promotion
- 5) Monitor and evaluate programs
- 6) Develop technical reports
- 7) Present data to an audience

The student will be given a workspace (i.e. desk, computer) for the duration of the internship.

PUBLIC HEALTH COMPETENCIES/SKILLS STUDENT MAY STRENGTHEN DURING PLACEMENT:

- 1) Policy Development/Engagement
- 2) Program Planning
- 3) Community Dimensions of Practice
- 4) Leadership and Systems Thinking

- 5) Problem Solving
- 6) Analytic/Assessment
- 7) Public Health Science
- 8) Communication
- 9) Cultural Competency
- 10) Change Management

TRAVEL: The work would involve traveling within the community (30 miles or less) once or twice a week as well as to the Regional Office in Jackson (50 miles or less) approximately once a month.

POSITION TYPE: Region IV Public Health Training Center Field Placements (for MPH/MSPH students)

QUALIFICATIONS AND REQUIREMENTS TO APPLY: Graduate Public Health students are preferred, however undergraduate Public Health and graduate Social Work students may also apply. Candidates must be from accredited schools and programs of public health located in Region IV PHTC states: Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, Tennessee, and South Carolina. Students must complete the program prior to graduation. [Past recipients of the Pathways to Practice Award are not eligible to apply again.](#)

Required qualification/skills for this position include:

1. Current enrollment in Bachelor's or Master's degree program in Public Health or related field
2. Proficient in Microsoft Office
3. Reliable transportation

Preferred qualifications for this position include:

1. Experience in health promotion
2. Proficient in written and oral communication
3. Experience in planning, implementing, and evaluating public health programs

Your cover letter should include the title of the position you are applying to, and citizenship or permanent resident visa status. In your resume, include the name of your degree program, department, year of study (e.g. 1st year MPH student), and expected graduation date.

WORK AUTHORIZATION: U.S. Citizen, Permanent U.S. Resident

Citizenship statement: The Region IV Public Health Training Center is a federally-funded program which has a citizenship requirement. To be eligible to apply for this position, you must be either a U.S. citizen, a non-citizen U.S. national, or a foreign national having in your possession a visa permitting permanent residence in the U.S.

AWARD LEVEL: \$3500 award * Note: Travel costs will not be covered by the program beyond the total \$3500 award.

APPROXIMATE HOURS PER WEEK & DURATION: This summer field placement is expected to be 37.5 hours per week over 10 weeks. Fall semester field placements are approximately 20 hours per week for 10 weeks. The total hours worked must be 200-400 hours by the end of the field placement.

**Students may be limited in the minimum or maximum number of hours they can work per semester based on their university, school or degree's policies. If this work will be also be used as a graduation requirement, the student should verify those requirements and abide by their university policies.*

IMPORTANT INFORMATION: Please read the "Student Scholar Field Placement Guidebook" for more details about the Pathways to Practice Scholars Program and requirements. It is located on the Field Placements page of the Region IV PHTC website: <http://www.r4phtc.org/field-placements/>.

TO APPLY: Please submit the required documents following specifications above (unofficial transcript, resume, and cover letter indicating the agency name, desired semester, and citizenship/visa status) to Michelle Carvalho at MLCARVA@emory.edu with the subject line "Summer 2020 Applicant: TN - Tennessee Department of Health" or "Fall 2020 Applicant: TN- Tennessee Department of Health" or "Either Semester Applicant: TN- Tennessee Department of Health".

* PLEASE DO NOT CONTACT THE AGENCY DIRECTLY